



Announcement of the State Intellectual Property Office

(No. 214)

Pursuant to *Decision of the State Council Concerning the First Batch of 62 Cancellation Items That the Central Government Assigns to Local Authorities for Implementation of Administrative Bodies Review* (G. F. [2015] No. 57), the “Establishment of Administrative Bodies of Patent Agencies and Closure and Removal of Administrative Bodies Review Items of the Administrative Bodies” which were originally undertaken by provincial intellectual property competent authorities were canceled since October 11, 2015. In order to properly implement the cancellation items, relevant affairs are hereby announced as follows:

I. If a patent agency plans to set up, change or cancel an administrative body, it shall, file records in the intellectual property offices of the province, municipality and direct-controlled municipality where the administrative body is located, within 30 days following completion of relevant commerce and industry registration formalities for the administrative body.

The above filing is not required of fee payment, and the filing information will be uniformly publicized at the State Intellectual Property Office's government website.

II. The patent agency shall log on the patent agency administration system (<http://dgl.sipo.gov.cn>), fill out the filing form and upload the following filing materials:

(I) For the establishment of an administrative body, the scanned copies of the business license of the administrative body or the license for practicing of the branch of the law firm shall be uploaded;

(II) For alteration of the registration items of an administrative body, the scanning copies of the altered business license of the administrative body or the altered license for practicing of the branch of the law firm shall be uploaded;

(III) For cancellation of an administrative body, a statement indicating proper completion of various matters shall be uploaded.

III. If a patent agency establishes an administrative body without filing for records, it will be enrolled in the Patent Agency Operation Abnormality List by the State Intellectual Property Office according to *Patent Agency Management Measures* (No. 70 The Order of the State Intellectual Property Office).

Hereby to inform.

State Intellectual Property Office

October 22, 2015